

Job Title

Summer Volunteer Intern

Job Location

1640 Powers Ferry Road
Governor's Ridge Offices
Building 15, Suite 200
Marietta, GA 30067

**Work Model**

Onsite

Company Description

Kidz2Leaders is a faith-based nonprofit working to end generational incarceration. Through a 10-year continuum of programming, beginning at age eight and provided at no cost to families, we provide stability, opportunity, and a Christian community for children of inmates. Each year, we serve 700+ children and family members in the Atlanta Metro area through four distinct, ongoing program platforms, an effort that involves over 800 volunteers and a growing staff team. We are experiencing record-breaking growth within our ministry, and we plan to expand over the next several years. With our growing footprint and long-term commitment to students and families, we believe that we can truly end generational incarceration.

Job Description

Camp Hope is a five-day overnight summer camp that serves as the entry point into a comprehensive continuum of support that includes leadership development, career and life skills training, mentoring, higher education scholarships, alumni engagement, and family support services. The Summer Volunteer Intern supports the successful execution of Camp Hope by managing volunteer systems and logistics before camp, providing hands-on operational support during camp, and assisting with evaluation and data cleanup after camp. This role requires strong organization, initiative, adaptability, and a willingness to work long, physically demanding days during camp sessions.

Key Responsibilities**1. Pre-Camp Preparation:**

- Maintain accurate volunteer records, including updating the Camp Hope Volunteer Spreadsheet and ensuring Go Method data aligns with internal systems.
- Monitor and follow up on incomplete registration requirements in Catalyst; manage onboarding workflows and track Abuse Awareness Training completion.
- Coordinate RSVPs and assist with preparation and execution for in-person volunteer trainings (including 2–3 evenings and possible Sunday hours), including assembling training materials and supporting cabin assignments.

2. During Camp:

- Support volunteer check-in, training, and overall on-site logistics.
- Take initiative to solve problems in a fast-paced, high-energy environment.
- Move, organize, and manage supplies as needed; role requires physical stamina and the ability to perform strenuous tasks.
- Be prepared to work 12–15 hour days during camp sessions (will include weekends).

3. Post-Camp Follow-Up:

- Participate in session debriefs with Program and Volunteer Teams.
- Reorganize and inventory camp storage units and supplies.
- Update the CRM to ensure accurate attendance and participation records. Compile volunteer survey data for evaluation and reporting.

Qualifications

- Unquestioning alignment with the K2L Statement of Faith
- Strong organizational, time management, and communication skills.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, Outlook) and database systems.
- Ability to communicate effectively and work with individuals from diverse cultural and socioeconomic backgrounds.
- Or an equivalent combination of education and experience that equips the candidate to successfully fulfill the role.

Work Environment

This position operates in a fast-paced, high-energy camp environment serving children and volunteers. The employee must demonstrate professionalism, adaptability, and adherence to all Kidz2Leaders policies related to child safety, conduct, and confidentiality. The role requires the ability to lift and carry up to 50 pounds and perform physically active tasks as needed.

Additional Information

This is a 10-week internship starting Monday May 18th and concluding Thursday July 23rd. Position is **hourly with a baseline 20-hour work week. The expected normal rate for this position is \$15/hour.** Schedule will be adjusted during weeks that include evening or Sunday afternoon training commitments. Hours during the week of July 5th will be adjusted to attend in person and support Session 2 of Camp for 2–3 days.

How To Apply

If you are interested in applying for this position, please send your resume and cover letter to The Director of Community Relations, Kristin McCrary: @kristin.mccrary@kidz2leaders.org.